

**ALL ANNEXURE'S SHOULD BE ON FIRM/COMPANY LETTER HEAD WITH
AUTHORISED SEAL/SIGN ON EACH PAGE**

Annexure – I

LETTER OF UNDERTAKING

To
The Regional Manager
Central Bank of India
Regional Office, Jabalpur

**Bid for supply & maintenance of Monthly Rental based CCTV system in the Branches &
Offices in Jabalpur Region of Central Bank of India**

Dear Sir/Madam,

With reference to your notice inviting tender (hereafter NIT) published in Newspapers on..... (Date) and published on your website, having examined and understood the instructions, terms and conditions forming part of the NIT, we hereby enclose our offer for the supply, installation and Maintenance of monthly rental based CCTV systems as mentioned in your above referred NIT.

We undertake the following;

1. Our firm has not been disqualified or blacklisted by any Public Sector Bank/Private Sector Bank/ Public sector undertaking or any other Government authority.
2. The offer shall remain valid for at least 90 days from the last date for submission of the offer.
3. We will abide by all the terms and conditions stipulated by the Bank in this NIT including all addendum, corrigendum etc.
4. We will abide by all governing laws, rules and regulations in relation to the services mentioned in the NIT. No monetary claims will be made on the Bank except those mentioned in the Price Bid and as agreed while signing contract or accepting work order.
5. We understand that the Bank is not bound to accept the offer and that the Bank has the right to reject the offer without assigning any reason whatsoever.
6. The product/s offered by us conforms to the specifications given in the NIT for proposal document.
7. We will demonstrate the same product/s which was quoted in the offer submitted by us, if required. Bank shall not undertake demonstration of product/s if there are any deviations from the product/s offered in response to NIT and product/s demonstrated.
8. The offered product/s (including components/parts/accessories) will be supplied, installed and maintained in case the work order is given to us during the entire period of agreement.
9. We have read the clause regarding restrictions on procurement from a bidder from a country or countries which share land borders with India; We certify that We, M/s _____ (Name of the bidder) are not from such a country / from such a country and have been registered with competent authority (strike out whichever is not applicable). We hereby certify that we fulfill all requirements in this regard and are eligible to be considered.

Note:

- a. Where applicable valid registration certificate should be attached.
- b. The registration mentioned should be valid at the time of submission of bids and during entire empanelment/contract period.
- c. If at any time during contract period, the validity of registration is found invalid, bank will take all actions as per law and government guidelines.
10. The product/s and services offered by us conforms to all the concerned governing laws, rules and regulations applicable to it.
11. We undertake that the product/s (including components/parts/accessories) and services including transportation, labour and all other aspects will be in compliance with all applicable laws related to supply, installation and maintenance during the entire period of empanelment and contract.
12. We indemnify the Bank in case of all deviations and effects thereof including personal injury, electric shock and legal matters due to any deviations in relation to the supply, installation and maintenance of offered product/s and services.
13. In the event of any deviation from this undertaking, the Bank is within its rights to terminate the agreement/work order without giving any notice and take appropriate action either to impose penalty and recover from performance bank guarantee or any other appropriate action.

The details of Demand/Bank Drafts (DD) submitted towards cost of Tender document & Earnest Money Deposit (EMD) are as follows;

Details	Cost oTender	Earnest Money Deposit
DD No.		
DD Date		
Name of the DD issuing Bank		
Name of the DD issuing Branch		
Amount of the DD		

Yours faithfully,

Sign of Authorized Signatory (Name & Designation)
Seal of the firm

REFERENCE SITE DETAILS

(1) Name of the Public sector Bank/ Private sector Bank	Details
Address of the bank's Central/Zonal/Regional Office	
Name, designation of contact person with telephone No. and e-mail id	Name: Designation: Landline No.: Cell No.: E-mail id:
Details of CCTV systems supplied in last 3 years (Ref. No., date of order and quantity)	
(2) Name of the Public sector Bank/ Private sector Bank	
Address of the bank's Central/Zonal/Regional Office	
Name, designation of contact person with telephone No. and e-mail id	Name: Designation: Landline No.: Cell No.: E-mail id:
Details of CCTV systems supplied in last 3 years (Ref. No., date of order and quantity)	
(3) Name of the Public sector Bank/ Private sector Bank	
Address of the bank's Central/Zonal/Regional Office	
Name, designation of contact person with telephone No. and e-mail id	Name: Designation: Landline No.: Cell No.: E-mail id:
Details of CCTV systems supplied in last 3 years (Ref. No., date of order and quantity)	

Note: The term 'Private Sector Bank' refers to banking company with presence pan Madhya Pradesh.

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PROFILE & PRE QUALIFICATION SELF DECLARATION BY THE FIRM**PROFILE**

Sl	Name of the Organization	Details
1	Address, email & contact numbers	
2	Address & contact numbers of Offices in the Maharashtra. Submit Proof	
3	Year of establishment, submit proof	
4	Status of the firm (Whether Pvt. Ltd. company/Public Ltd. company/ Partnership Firm/Proprietorship Firm) submit proof	
5	Name(s) of Directors/Partners /Proprietor/Authorized signatory	
6	Whether registered with the Registrar of Companies/Registrar of firms. If so, mention registration number and date. submit proof	
7	Whether register for Shop and Establishment. Submit Proof	
8	Name & Address of Bankers	
9	PAN no for Income Tax. Attach copy	
10	Income tax acknowledgement copies for last three Financial years	
11	If the company/firm is a dealer/distributor? (a) Give the Name of the original equipment manufacturer(s) and their country (b) In case the manufacturers' offices are located in India, give their address in India, Website details, email address & telephone numbers. (c) Enclose certified true copies of the current authorized dealership certificate given by the manufacturers	
12	Warranty Period offered for newly supplied CCTV system (In Years)	
13	What are your fields of activities? Mention the fields on preference in the order of annual turnover.	
14	Technical & Office staff available in each office/location in Maharashtra. (Provide Names, Designation and contact details)	
15	Furnish the names of renowned organizations in (regions/state), where you have installed, supplied and maintained CCTV systems in the last three years	
16	Have you ever been blacklisted by any PSB bank/PSU	

Sign of Authorized Signatory (Name & Designation)

Seal of the firm

PRE QUALIFICATION SELF DECLARATION BY THE FIRM

Sl	Eligibility Criteria	Does the firm comply (Yes/No/NA)	Proof documents submitted (Yes/No)
1	The firm should be original equipment manufacturer (OEM) or authorized channel partner or authorized dealer or authorized distributor of the company		
2	The prospective firm should be active in the concerned field with not less than 5 years of experience in dealing with products offered		
3	Good Product quality and Robustness: Firms should have valid test report from Regional Electronic Test Development Center and respective BIS certification (As applicable) for the CCTV systems offered by them		
4	Good after sales service: The firms should have at least one of its own office and service center with landline telephone number having sufficient team of engineers and technicians functioning in the state of Maharashtra. The firm should have workshop space and technical equipments for testing, repairing and maintenance of CCTV systems.		
5	The firm should have a Registration for GST and should have been allotted with Registration number		
6	The average annual financial turnover during the last three years ending 31/03/2021 should be at least Rs. 500000 (Rupees Five Lakh only)		
7	The firm should have minimum 5 years experience in supply/installation/ maintenance of CCTV systems in Public/ Private sector Banks and Public Sector Undertakings		
8	The proposed/offered CCTV systems should be of established brand and should be in the market for last five years		
9	Firms should not be owned or controlled by any director or officer/employee of the bank or their relatives having the same meaning as assigned under section 6 of the Companies Act 1956.		

Any other relevant information:

Note: Where copies are required to be furnished please give certified copies preferably by the concerned agencies or a Government Authority.
Add page/s if required.

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**PRICE BID FOR SUPPLY, INSTALLATION AND MAINTENANCE OF MONTHLY
RENTAL BASED CCTV SYSTEM**

**Technical Specification for 08 Channel Monthly Rental based CCTV System -
Installation & maintenance – Regional Office Jabalpur**

Srl No	Specification	Make/Model (Specified as mentioned or equivalent)	Rates(1 Set) per Month in Rupees(Exclusive of Taxes/GST) with Model Details
1	08 Channel HD DVR (Min 5 MP HD DVR's with compatible software and other features, Min 04 SATA Port support) inside the suitable wall mounted 2U rack/Box with 4 Power Socket, AC Axial cooling fan, locking system metal cabinet & Cordless Mouse.	Hikvision/Dahua/Methodex (DVR should have 01- CMS port – CMS compatible & min 02 USB Ports for back support)(Upgradable from time to time as per the requirement of the Bank, without levying any cost from the Bank)	
2	4 TB Surveillance Hard Disc	Seagate/WD	
3	LED Monitor 21'' with wall mounting assembly	Sony/LG/Samsung/Hikvision/Dahua	
4	2MP IR Dome Camera (Advance IR technology with up to 20m IR distance.)	Hikvision/Dahua/Methodex (Qty – 04 Nos)	
5	4MP IR Bullet Camera (These bullet cameras will be installed outside/Cash cabin/Strong Room as such should be weather /vandal resistant)	Hikvision/Dahua/Methodex (Qty – 04 Nos with min One camera should have audio recording facility for cash counter)	
6	Wiring	Consists RG59 cable together with a 2 Core Copper power cable in capping/casing pipe	
7	Buy-back – 04 Ch complete CCTV system (without Hard Disc) Total Nos of systems – 19 Nos	Rates per 04 Ch system	
8	Buy-back – 08 Ch complete CCTV system (without Hard Disc) Total Nos of systems – 29 Nos	Rates per 08 Ch system	
9	Rates for CCTV back-up	Per day per Branch	
10	Shifting/Re-installation charges of 08 Channel CCTV system	Per Branch	
GST/Taxes as applicable			

Sign of Authorized Signatory (Name & Designation)

Seal of the firm

**Technical Specification for 16 Channel Monthly Rental based CCTV System -
Installation & maintenance – Regional Office Jabalpur**

Srl No	Specification	Make/Model (Specified as mentioned or equivalent)	Rates(1 Set) per Month in Rupees(Exclusive of Taxes/GST) with Model Details
1	16 Channel HD DVR (Min 4 MP HD DVR with compatible software and other features, Min 04 SATA Port support) inside the suitable wall mounted 2U rack/Box with 4 Power Socket, AC Axial cooling fan, locking system metal cabinet & Cordless Mouse.	Hikvision/Dahua/Methodex (DVR should have 01- CMS port – CMS compatible & min 02 USB Ports for back support)(Upgradable from time to time as per the requirement of the Bank, without levying any cost from the Bank)	
2	4 TB Surveillance Hard Disc	Seagate/WD	
3	LED Monitor 27’’ with wall mounting assembly	Sony/LG/Samsung/Hikvision/Dahua	
4	4MP IR Bullet Camera	Hikvision/Dahua/Methodex – 16 Nos	
5	Wiring	Consists RG59 cable together with a 2 Core Copper power cable in conduit/capping/casing pipe	
6	Buy-back – 16 Ch complete CCTV system (without Hard Disc) Total No of systems – 01 No	Rates per 16 Ch system	
GST/Taxes as applicable			

Note – (i) Time Frame for Installation: The maximum allotted time frame for all the installations Is clear 15 days effective from the date of work order of the bank.

(ii) Validity of Rental: This will be for a period of **Three years** may be extended for further Period based on the rates, performance & technology. During this three years period no upward revision of monthly rent will be accepted.

Sign of Authorized Signatory (Name & Designation)
Seal of the firm

Notes:

- (i) The PBO should be submitted on the firm's printed letter head duly signed with Name and designation of the authorized signatory with seal of the company.
- (ii) All the components/parts/accessories mentioned in the Price bid should be conforming to the specifications mentioned in the Para 6 (technical specification) of the NIT. Please mention the complete details of each component including part number, pattern no or OEM number separately.
- (iii) The bid shall be typed or written in indelible ink and shall be signed by the authorized signatory to bind the bidder to the contract. PBO details must be completely filled up. Corrections or alterations should be avoided, if unavoidable, corrections/alterations should be authenticated by authorized signatory.
- (iv) All amounts should be mentioned in Indian Rupees only and applicable GST/taxes should be mentioned separately. Rates should be exclusive of taxes.
- (v) The PBO should be submitted in a separate sealed envelope.
- (vi) PBO of only technically qualified and short listed bidders will be opened.
- (vii) No claims except those mentioned in the TBO and PBO shall be entertained once the work order/contract is issued. All charges not mentioned in the PBO shall be considered to be catered for in the price bid offer. If any charges are not mentioned, the firm/s shall provide it without any additional cost to the Bank.
- (viii) All rates quoted for Package Rates and should be inclusive of all levies/duties/transportation/installation/labour charges etc.
- (ix) Cost of items/accessories/components should be pre-approved at the time of Rate contract. Bidder is requested to quote rate for all items/accessories. If any item/accessory used but not quoted in the price bid, it will be made available to the without any additional cost to the Bank.
- (x) Add rows or pages if required.
- (xi) Sign of authorized signatory is mandatory on all pages of the price bid.
- (xii) Mention the reference number of Original Equipment Manufacturer against each part.

Sign of Authorized Signatory (Name & Designation)

Seal of the firm

FORMAT OF PERFORMANCE BANK GUARANTEE

1. This guarantee should be furnished by a Nationalized Bank/Scheduled Bank other than Central Bank of India, as per following format
2. This Bank guarantee should be furnished on stamp paper value as per Stamp Act (Not less than Rs. 500)
3. This performance Bank Guarantee should be furnished within 14 days of the notification of the award of the contract.

To
The Regional Manager,
Central Bank of India, Regional Office,
In front of South Avenue Mall, Polipathar,
Gwari Ghat Road, Jabalpur 482008(MP)

Dear Sir,

In consideration of Central Bank of India, Regional Office Jabalpur placing an order for implementation of & on M/s _____ having registered office at _____ (herein after called the firm) as per the work order entered into by the firm vide work order no _____ dated _____ (herein after called the said contract), We (Name of the Guarantor Bank), a 'Schedule Bank' issuing this guarantee through its branch at _____ presently located at _____ (herein after called the bank), do hereby irrevocably and unconditionally guarantee the due performance of the firm as to the supply, installation and maintenance of monthly rental based CCTV systems at branches/offices of Central Bank of India, Regional Office Jabalpur.

If the said firm fails to implement or maintain the system or any part thereof as per contract and on or before the schedule dated mentioned therein, we **(Name of the guarantor bank)**, do hereby unconditionally and irrevocably agree to pay the amounts due and payable under this guarantees without any demur and merely on demand in writing from you during the currency stating that the amount claimed is due by way of failure on the part of the vendor or loss or damage caused to or suffered / or would be caused to or suffered by you by reason of any breach by the said vendor of any of the terms and conditions of the said contract, in part or in full. Any such demand made on us shall be conclusive as regards the amount due and payable under this guarantee.

We **(Name of the guarantor bank)**, further agree that this guarantee shall continue to be valid unless you certify that the vendor has fully performed all the terms and conditions of the said contract and accordingly discharge this guarantee, or until, whichever is earlier. Unless a claim or demand is made on us in writing under this guarantee on or before, we shall be discharged from all our obligations as per the terms of the said contract, the vendor shall get the validity period of this guarantee extended suitably and we agree to extend the guarantee accordingly at the request of the firm and at our discretion, provided such request is served on the bank on or before Failure on the part of the vendor in this respect shall be treated as a breach committed by the firm and accordingly the amount under this guarantee shall at once become payable on the date of receipt of demand made by you for payment during the validity of this guarantee or extension of the validity period.

You will have fullest liberty without affecting this guarantee to postpone for any time or from time to time any of your rights or powers against the vendor and either to enforce or forebear to enforce any or all of the terms and conditions of the said contract. We shall not be released

from our liability under this guarantee by the exercise of your liberty with reference to matters aforesaid or by reason of any time being given to the firm or any other forbearance act or omission on your part or any indulgence by you to the firm or any variation or modification of the said contract or any other act, matter or thing whatsoever which under the law relating to sureties would but for the provisions hereof have the effect of so releasing us from our liability hereunder.

In order to give full effect to the guarantee herein contained you shall be entitled to act as if we are your principle debtors in respect of all your claims against the firm hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety ship and other rights if any which are in any way inconsistent with the above or any other provision of this guarantee.

The words the firm, the beneficiary of this guarantee i.e. Yourself, and ourselves i.e. , _____(Name of the guarantor bank), unless repugnant to the context or otherwise shall include their assigns, successors, agents, legal representatives. This guarantee shall not be affected by any change in the constitution of any of these parties and will ensure for and be available to and enforceable by any absorbing or amalgamating or reconstituted company or concern, in the event of your undergoing any such absorption, amalgamation or reconstitution.

This guarantee shall not be revocable during its currency except with you prior consent in writing. This guarantee is non assignable and non transferable.

Notwithstanding anything contained herein above:

Our liability under this bank guarantee shall not exceed Rs. _____ /- (Rupees _____ only) This bank guarantee shall be valid up to _____

We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only if you serve upon us a written claim or demand (and which should be received by us), on or before _____ (Date) before 12.00 hours (Indian Standard Time) where after it ceases to be in effect in all respects whether or not the original bank guarantee is returned to us.

This guarantee deed must be returned to us upon expiration of the period of guarantee.

Signature

Name

(in Block letters)

Designation

(Staff Code Number)

Official Address:

(Bank's common seal)

Attorney as per power of Attorney No.

Date:

WITNESS:

(i) (Signature with Name, Designation & Address)

(ii) (Signature with Name, Designation & Address)